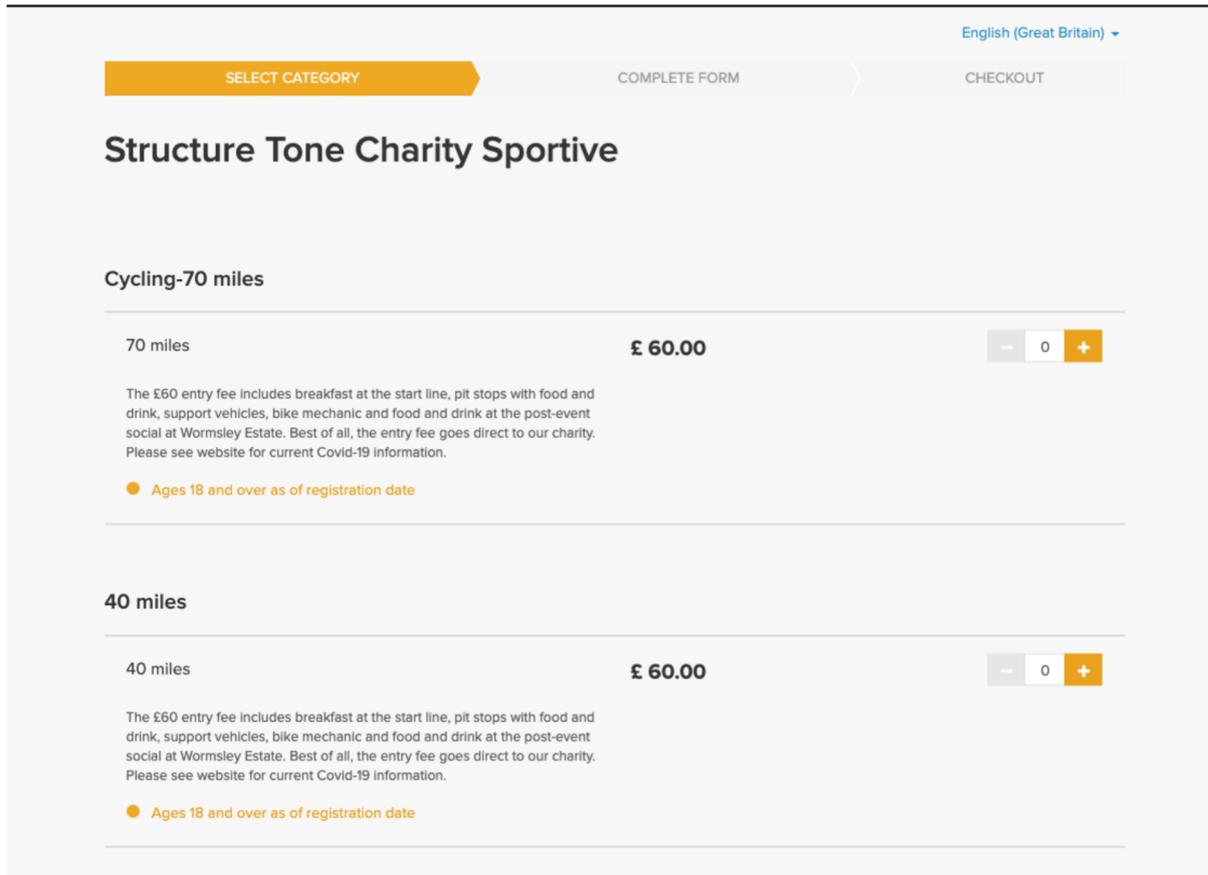


Team Creation Guide

There needs to be a 'team captain' as the lead who will register first, the team captain will fill out their personal details.



English (Great Britain) ▾

SELECT CATEGORY COMPLETE FORM CHECKOUT

Structure Tone Charity Sportive

Cycling-70 miles

70 miles	£ 60.00	- 0 +
----------	----------------	-------

The £60 entry fee includes breakfast at the start line, pit stops with food and drink, support vehicles, bike mechanic and food and drink at the post-event social at Wormsley Estate. Best of all, the entry fee goes direct to our charity. Please see website for current Covid-19 information.

- Ages 18 and over as of registration date

40 miles

40 miles	£ 60.00	- 0 +
----------	----------------	-------

The £60 entry fee includes breakfast at the start line, pit stops with food and drink, support vehicles, bike mechanic and food and drink at the post-event social at Wormsley Estate. Best of all, the entry fee goes direct to our charity. Please see website for current Covid-19 information.

- Ages 18 and over as of registration date

You will need to select the correct route either 70 miles, 40 miles or 25 miles that you will be taking as a 'team captain' as shown in the above image. Once you have selected the route only add +1 and click 'continue', once you complete your personal details you will reach the following page which is how you create the group:

Once the team captain has completed their personal details, on this page click the 'create a team' option, then complete a 'Team Name':

Do you want to join or create a team?

No
 Join a team
 Create a team

Create team

Team members register themselves. As the team captain, you can use the team captain centre to manage and invite team members.

Team name

Team description

Is this a private team? No – anyone can join
 Yes – require a password

Is this team hidden? No - anyone can see the team when registering
 Hide team from all registrants

Pre-pay for team members No
 Yes

Category	Price	Additional team members	Cost of team	
Cycling-70 miles - 70 miles	£ 60.00	<input type="text" value="7"/>	£ 420.00	INVITE NOW
40 miles - 40 miles	£ 60.00	<input type="text" value="0"/>	£ 0.00	INVITE NOW
			TOTAL	£ 420.00

If you would like to pre-pay for the entire team please make sure you click 'pre-pay for team members' as YES

You can keep the group private by adding a password etc but this is not needed only personal choice.

Please remember when getting to this stage to put the correct amount of people for the group and under the correct miles, so you will see above under 70-miles there is the number 7 as an example, this is the amount of team members you want (do not count for the team captain as this person has already been registered).

Then, once the above is completed, click invite now and the next stage will appear, the team captain puts in the individual email addresses of the team members they want to invite, this must be correct and match the person registering, please click save! This will send a link to the team members email, see below:

Invite team member via email

Input email addresses

Separate email addresses using a comma or semicolon

You could also invite more members in "MyEvents" after your registration.

Cancel
Save

INVITE NOW

INVITE NOW

£ 420.00

REMOVE
NEXT

Once the team members have been sent their invite link, (that will come through via email) they will need to register too, only because of signing the T&C's and personal info we require such as medical information and jersey size.

When they get to DO YOU WANT TO JOIN OR CREATE A TEAM, they need to tick join team and select their team name to join.

TEAM INFO

Do you want to join or create a team?

No
 Join a team
 Create a team

Select a team

Note: Your first name, last name, age and gender will be sent to the team captain.

+
Q

ARC:MC (Ringer)	5 of unlimited
iDEA (Elgar)	1 of unlimited

Total: 2

REMOVE
NEXT

Team Captain – once invites are sent please click on ‘waivers and Agreements’ and input signature as per the below, then click on ‘Next’ to summary and payment page. This is where you can pre-pay for your team members.

YOUR INFORMATION

 Zoe Harper (zh@zeusevents.co.uk) COMPLETE ▼

Cycling-75 miles - G Tour - 75 miles

 Zoe Harper COMPLETE £ 50.00 ▼

WAIVERS & AGREEMENTS

 Waivers COMPLETE ▲

Please read the following waivers and agreements carefully. They include releases of liability and a waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all the text presented to you as part of the registration process.

- I agree to the [Active Agreement and Waiver](#)

Zoe Harper (Cycling-75 miles - G Tour - 75 miles)

- I agree to the [G-Tour Terms and Conditions](#)
- I agree to the [Privacy Statement](#)

By entering my name below, I assert that I have reviewed and agree to all of the waivers and agreements that I have selected above.

Electronic signature

NEXT

ACTIVE

SELECT CATEGORY
COMPLETE FORM
CHECKOUT

Review basket & check out

ORDER DETAILS

ITEMS	PRICE	TOTAL												
G-Tour 2021 - Cycling-75 miles - G Tour - 75 miles Edit	£50.00	£50.00												
Zoe Harper														
Pre-paid registration for - G-Tour 2021 - Cycling-75 miles - G Tour - 75 miles	£50.00 × 5	£250.00												
G-Tour 2021 Team Creation Fee - G-Tour 21 team	£0.00	£0.00												
<table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Coupon code</td> <td style="width: 20%; text-align: right;">Sub-total</td> <td style="width: 20%; text-align: right;">£300.00</td> </tr> <tr> <td><input style="width: 80%;" type="text"/></td> <td style="text-align: right;">Processing fee</td> <td style="text-align: right;">£25.50</td> </tr> <tr> <td></td> <td style="text-align: right;">What's this?</td> <td></td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">£325.50</td> </tr> </table> <p style="font-size: small; text-align: center;">The Active Network (EU) Ltd will charge the amount above</p>			Coupon code	Sub-total	£300.00	<input style="width: 80%;" type="text"/>	Processing fee	£25.50		What's this?			Total	£325.50
Coupon code	Sub-total	£300.00												
<input style="width: 80%;" type="text"/>	Processing fee	£25.50												
	What's this?													
	Total	£325.50												

ACTIVE REFUND

*** Make your registration refundable via ACTIVE Refund.** Receive a refund of £300.00 if you are unable or unwilling to attend your event for any reason.

By clicking yes, you are adding an additional ACTIVE Refund fee of £75.00 to your total cart amount, and you are agreeing to the [Terms & Conditions for ACTIVE Refund](#). ACTIVE Refund refund requests must be submitted no later than 48 hours prior to your event date, and activities that are cancelled, postponed, or changed from a live event to a "virtual" or online format are not eligible for a refund via ACTIVE Refund. The fee to purchase ACTIVE Refund is generally non-refundable.

Please contact Hannah.dean@structuretone.co.uk for any support or advice.